



Intermediary | Consultancy | Government Services

COLLABORATIVE BUSINESS RELATIONSHIP POLICY (ALAMAYA/QMS/CBR/POLICY)

Updated: June 2020

This policy covers Alamaya Consultancy Limited Mauritius and Alamaya Consultancy Limited Kenya.

MD Signature:

**ALAMAYA CONSULTING
LIMITED**
c/o P. O. Box 75903 – 00200,
NAIROBI, KENYA

**ALAMAYA CONSULTING
LIMITED**
Endemika Business Park Phase 2
PETIT RAFFRAY, MAURITIUS

POLICY

Alamaya Consulting Limited is committed to collaboration and innovation. Our senior management aim to consistently operate at the cutting edge of these focal points, pushing boundaries and technologies to deliver added value and benefits for all our clients and stakeholders. The breadth of our consultancy collaboration differentiates us and ensures our ability to migrate concepts, expertise and best practice across different geographies and sectors.

Pursuing our vision and effectively implementing our collaborative business relationship programme is the responsibility of all employees and consultants within Alamaya and to achieve this we will:

- Commit to maintaining a collaborative working framework which reflects our core values;
- Assess all opportunities with our clients, stakeholders and supply chain to work collaboratively;
- Select and engage suitable collaborative partners to enhance value and technical excellence;
- Continually improve our working practices and processes to promote and embrace collaborative working;
- Effectively communicate collaborative processes to staff, clients and stakeholders;
- Encourage our teams in their approach to risk and issue resolution management, at both a project and organisation level, to utilise an open and collaborative philosophy;
- Ensure this approach is measured and managed efficiently through knowledge sharing/good practice throughout the organisation.

Our senior management and leadership will:

- Engage, direct and support employees and consultants to promote and operate within the collaborative framework;
- Actively sponsor a collaborative approach with suitable clients, stakeholders and supply chain compatible with our strategic direction and management of business risk;
- Ensure an appropriate level of resource and funding to support this policy;
- Ensure measurable objectives are identified and monitored on an annual basis.

Employees are expected to comply with the collaborative business relation programme and ensure that they:

- Promote the open and collaborative approach on both projects and all areas of their activities;
- Identify and engage with our collaborative partners in an appropriate fashion;

- Provide feedback on all aspects of, and contribute to, the continual improvement of our collaborative framework.

Alamaya complies with ISO 44001:2017 Collaborative Business Relationship Management System as applicable to our professional services. All Alamaya collaborative business activities shall be planned and controlled within the framework of these systems.

We will review and update this policy on an annual basis, or more frequently if necessary.